

**REGULAR MEETING  
ASHEBORO CITY COUNCIL  
CITY COUNCIL CHAMBER, ASHEBORO CITY HALL  
THURSDAY, NOVEMBER 6, 2025  
6:00 P.M.**

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This being the time and place for a regular meeting of the Asheboro City Council, a meeting was held with the following elected officials and city management team members present:

David H. Smith                                 ) – Mayor Presiding

Clark R. Bell                                 )  
Edward J. Burks                                 )  
Kelly L. Heath                                 )  
William N. McCaskill                                 ) – Council Members Present  
Walker B. Moffitt                                 )  
Charles A. Swiers                                 )  
W. Joseph Trogdon, Jr.                                 )

Donald E. Duncan, Jr., City Manager  
Alyssa R. Chapuis, Public Information Officer  
Holly H. Doerr, CMC, NCCMC, City Clerk  
Jason A. Hanson, Assistant Chief of Police  
Sarah W. Laughlin, Assistant Water Resources Director  
Michael L. Leonard, PE, City Engineer  
Trevor L. Nuttall, Assistant City Manager  
Deborah P. Reaves, Finance Director  
Jonathan M. Sermon, Recreation Services Director  
Jeffrey C. Sugg, City Attorney

**1.     Call to Order**

A quorum thus being present, Mayor Smith called the meeting to order for the transaction of business, and business was transacted as follows.

**2.     Moment of Silent Prayer and Pledge of Allegiance**

After a moment of silence was observed in order to allow for private prayer or meditation, Mayor Smith asked everyone to stand and recite the pledge of allegiance.

**3.     Public Comment Period**

Mayor Smith opened the floor for comments from the public.

Robert Neal expressed his concerns regarding cars speeding on Shamrock Road. Additionally, Phil Skeen expressed his same concerns about cars speeding on Shamrock Road.

Steve Kindschi had concerns regarding parking on North Street. Maxine McIve expressed her concerns of a sewer odor along Cedar Falls Road and Loach Street.

There being no further comments from the public, Mayor Smith closed the public comment period.

**4. Parking Plans**

**(a) Potential Changes to the North Randolph Avenue Parking Plan**

Assistant City Manager Trevor Nuttall discussed the potential changes to the North Randolph Avenue parking plan approved in August 2025. Based on supplemental citizen input, city staff recommended removing previously approved time limits for on-street parking.

Within marked spaces, on-street parking would be allowed 24/7. No parking would be allowed to block private driveways, and parking would be prohibited on both sides of the street for a distance of 175 feet from the intersection of N. Randolph Avenue with East Salisbury Street. Within that 175-foot distance, parking would not be allowed at any time.

After Mr. Nuttall's report, Sergio Munoz and Demetric Munoz asked the council members to consider making North Randolph Avenue a "one-way" street. Angie Barnes provided written comments suggesting that "No Parking" signs be implemented at the north end corner of 109-111 N. Randolph Avenue.

After discussion, the consensus of the council members was to adopt the staff recommendations. An ordinance implementing the revised parking plan will be placed on the December consent agenda for council action.

**(b) Consideration of a Parking Plan for Peachtree Street**

Mr. Nuttall reported on citizen complaints that too many cars are parking along a section of Peachtree Street. In order to address these concerns, city council members asked city staff to study the issue and prepare a parking plan for Peachtree Street.

No final action was taken by the council during this portion of the meeting. City staff indicated that a proposal may be ready for consideration in January 2026.

**5. The Haskett Creek Watershed Improvement Plans for the North Asheboro Park**

Carmen Torey, Haley Bock, Hope Stewart, and Danica Heslin presented the plans for the Haskett Creek Watershed Improvement Plans for the North Asheboro Park. This presentation was designed to facilitate council feedback and encourage public engagement.

No formal action was taken by the council during this portion of the meeting.

**6. Consent Agenda**

Prior to the consideration of the consent agenda, Mayor Smith noted that consent agenda item 6(k) [the final decision document for land use case number SUP-05-04] had been withdrawn by city staff.

Council Member Heath moved, and Council Member Burks seconded the motion to approve/adopt the following consent agenda items. Council Members Bell, Burks, Heath, McCaskill, Moffitt, Swiers, and Trogon voted aye. There were no dissenting votes.

**(a) Approval of the Meeting Minutes for October 6, 2025**

The meeting minutes for the city council's special meeting on October 6, 2025, were approved and have been filed in the city clerk's office. An electronic copy of the approved document has been posted on the city's website.

**(b) Approval of the Meeting Minutes for October 9, 2025**

The meeting minutes for the city council's regular meeting on October 9, 2025, were approved and have been filed in the city clerk's office. An electronic copy of the approved document has been posted on the city's website.

**(c) Approval of the Minutes and General Account of the Closed Session that was Held on October 9, 2025**

The minutes and general account of the closed session held during the city council meeting on October 9, 2025 have been approved. The approved document has been filed in the city clerk's office.

**(d) Approval of a Resolution Sealing the General Account of the Closed Session that was Held on October 9, 2025**

**RESOLUTION NUMBER 43 RES 11-25**

**CITY COUNCIL OF THE CITY OF ASHEBORO, NORTH CAROLINA**

**Resolution Sealing the General Account of a  
Closed Session Held on October 9, 2025**

**WHEREAS**, G.S. 143-318.10(e) provides, in pertinent part, that the "minutes or an account of a closed session conducted in compliance with G.S. 143-318.11 may be withheld from public inspection so long as public inspection would frustrate the purpose of a closed session;" and

**WHEREAS**, pursuant to G.S. 143-318.11(a)(3), the city council, upon unanimous adoption of a properly made and seconded motion, went into closed session on October 9, 2025, to consult with the city attorney about lawsuits involving Greensboro, Reidsville, the North Carolina Department of Environmental Quality, Indorama Ventures USA, LLC, Starpet Inc., Cape Fear River Watch, and Haw River Assembly; and

**WHEREAS**, at this time, the public inspection of the general account of the closed session held on October 9, 2025, would frustrate the purpose of going into closed session.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Asheboro that the general account of the closed session conducted on October 9, 2025, is hereby sealed and will remain sealed so long as public inspection of the records would frustrate the purpose of the closed session; and

**BE IT FURTHER RESOLVED** by the City Council of the City of Asheboro that the city manager is hereby authorized to act as the council's agent with the authority to unseal these records when the purpose of the closed session would no longer be frustrated by making the records available for public inspection or when the unsealing of this general account is otherwise required by law.

**This Resolution was adopted by the Asheboro City Council in open session during a regular meeting held on November 6, 2025.**

**/s/Walker B. Moffitt  
Walker B. Moffitt, Mayor Pro Tempore**

**ATTEST:**

**/s/Holly H. Doerr  
Holly H. Doerr, CMC, NCCMC, City Clerk**

**(e) Acknowledgement of the Receipt from the Asheboro ABC Board of its Meeting Minutes for August 26, 2025**

The meeting minutes for the above-listed Asheboro ABC Board meeting were received and distributed to the elected officials. The document has been filed in the city clerk's office.

**(f) Approval of a Temporary Street Closure Order for the Christmas Parade on December 5, 2025**

The council approved a special event closure order, including a temporary street closure for the Christmas Parade. The temporary closure will take effect at 1630 hours on December 5, 2025 and will end at 2030 hours on December 5, 2025 for Church Street. The temporary closure will take effect at 1830 hours on December 5, 2025 and will end at 2100 hours on December 5, 2025 for all other streets. The Zoo City Social District will not be in effect.

A copy of the map for the event is on file in the city clerk's office.

**(g) Approval of a Temporary Street Closure Order for the Christmas on Sunset event on December 12, 2025**

The council approved a special event closure order, including a temporary street closure for the Christmas on Sunset event. The temporary closure will take effect at 1630 hours on December 12, 2025 and will end at 2200 hours on December 12, 2025. The Zoo City Social District will not be in effect.

A copy of the map for the event is on file in the city clerk's office.

**(h) Approval of the Community Development Division's request to schedule for the city council meeting on December 4, 2025, and to advertise, a legislative hearing on an application (Case No. RZ-25-20) to rezone property at 777, 779, 787, and 803 Albemarle Road (Randolph County Parcel Identification Numbers 7750466579 and 7750464502) from B2 General Commercial and R7.5 Medium-Density Residential to OA6 (CZ) Office-Apartment Conditional Zoning for Dwellings, Multiple Family, with a Floor Area Ratio of up to 43 percent.**

**(i) Acknowledgement of the receipt of the monthly report detailing a major subdivision administratively approved.**

[Preliminary Plat for Clear Creek (formerly Cane Creek) Townhomes on East Allred Street.]

**(j) Approval of the Final Decision Document for Case No. SUP-25-03**

Case No. SUP-25-03  
Final Decision Document  
City Council of the City of Asheboro, North Carolina

**IN THE MATTER OF AN APPLICATION FOR A  
SPECIAL USE PERMIT AUTHORIZING A BILLBOARD**

**FINDINGS OF FACT, CONCLUSIONS OF LAW, AND ORDER GRANTING THE  
REQUESTED SPECIAL USE PERMIT**

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**THIS SPECIAL USE PERMIT APPLICATION** was brought before the City Council of the City of Asheboro (the "City Council") for a quasi-judicial hearing that was conducted during a regular meeting on October 9, 2025. After receiving documentary

evidence and sworn testimony, the City Council, on the basis of competent, material, and substantial evidence, hereby has entered the following:

**FINDINGS OF FACT**

1. By and through an authorized representative (Tom Schneider), Tella Billboards, LLC, a North Carolina limited liability company, applied for a special use permit (“SUP”) authorizing the construction of a 12' x 24' single-monopole sign with a double-sided static vinyl display on a single parcel of land owned by Tomas LLC. The application was received by city planning department staff on July 14, 2025.

2. The billboard is proposed for a single parcel of land at 1518 South Fayetteville Street, Asheboro, North Carolina 27205. As noted above, the parcel of land at issue (the “Zoning Lot”) is owned by Tomas LLC, a North Carolina limited liability company. Thomas Schneider, who is manager for the owner of the Zoning Lot, joined in signing the land use application to indicate the property owner’s consent to the filing of this land use case.

3. The Zoning Lot is 0.28 of an acre, more or less, in size.

4. The Zoning Lot is more specifically identified by Randolph County Parcel Identification Number 7750754411.

5. City of Asheboro Community Development Director John Evans was placed under oath and presented the city staff report, including a written report that was entered into the record. Mr. Evans’ testimony included the following items:

- (A) The Zoning Lot is undeveloped, but there is an existing billboard on the lot;
- (B) The billboard land use proposed for the Zoning Lot is classified under the City of Asheboro Zoning Ordinance (the “AZO”) as a “Signs, Off Premise Billboard & Poster Panel, etc.” land use;
- (C) The specific land use proposed by the applicant is a monopole designed billboard with a height of 22' above grade, 12' X 24' dimensions, and the possibility for a digital LED display;
- (D) An existing billboard, which is located on the Zoning Lot and is 160 feet, more or less, south of the proposed billboard, will be removed.
- (E) South Fayetteville Street is a state-maintained major thoroughfare;
- (F) Billboards are also subject to review and approval by the North Carolina Department of Transportation (“NCDOT”);
- (G) The Zoning Lot is located in an I2 zoning district, and the proposed land use is permitted in this zoning district;
- (H) The billboard is subject to the general lighting requirements of the AZO;
- (I) The Growth Strategy Map indicates the Zoning Lot is in a primary growth area, and the Proposed LDP Map designates the area as commercial;
- (J) The immediate area along South Fayetteville Street contains primarily commercial and institutional uses, although the I2 zoning would permit industrial uses;
- (K) In compliance with the AZO, the applicant has submitted the required site plan; and
- (L) As required by the AZO, the site plan shows landscaping around the billboard consisting of five Helleri Holly plants. The site plan also contains a note stating, “No undo undercutting of existing vegetation.”

- (M) Permitting of the billboard is exclusive of permitting for other signs allowed in the I2 zoning district that are subject to general ordinance requirements.

6. The land uses surrounding the Zoning Lot are listed as follows:

|               |                          |              |                       |
|---------------|--------------------------|--------------|-----------------------|
| <b>North:</b> | Undeveloped (Industrial) | <b>East:</b> | Commercial/Industrial |
| <b>South:</b> | Commercial/Industrial    | <b>West:</b> | Railroad/Industrial   |

7. Billboards are subject to special use regulations that are specified for “Signs, Off Premise” in AZO Section 5.05(19). This subsection is quoted below in italics.

*Off premise signs may be permitted in I1, I2, and I3 Districts in accordance with Chapter 7: Sign Regulations, provided the following additional regulations are met.*

- (1) Off premise signs may only be located along existing major thoroughfares or freeways as identified by the adopted Asheboro Thoroughfare Plan.*
- (2) The zoning district shall have at least 1,000 linear feet frontage along the major thoroughfare or freeway in question.*
- (3) Off premise sign structures shall be located a minimum of 1,000 linear feet apart as measured along the center line of the major thoroughfare or freeway. Only one off premise sign structure may occur every 1,000 linear feet.*
- (4) Off premise signs shall not exceed thirty-five (35) feet in height.*
- (5) Off premise signs shall be rectangular in shape and no part of the advertising face or copy shall extend or protrude beyond the outer limits of the rectangle.*
- (6) No portion of the off premise sign supporting structure shall be visible above the rectangular sign face.*
- (7) Off premise signs shall be limited to freestanding ground signs, only.*
- (8) No additional signs shall be permitted on any part of the supporting structure or bracing of an off premise sign.*
- (9) A billboard sign face area shall not exceed three-hundred (300) square feet in size.*
- (10) Off premise signs may only be single-faced, double-faced (back to back) or multi-faced provided that:*
  - (a) The total sign faces in any one direction do not exceed size requirements set forth in (9) above.*
  - (b) There is a definite distinction (such as a border or trim) between the individual sign faces to separate advertising copy.*
  - (c) The backs of back-to-back/double-faced signs are not separated by more than thirty-six (36) inches.*
  - (d) Double-faced or multi-faced signs when constructed in the form of a “V” when viewed from above or below, shall not exceed an angle (as measured at the apex) greater than forty-five (45) degrees.*

- (e) *Double-faced or multi-faced signs shall be structurally tied together to be considered as one structure.*
- (f) *Multi-faced signs shall not have more than two (2) sign faces per structure.*
- (11) *Landscaping and screening shall be provided subject to the approval of the Planning Department. No undue undercutting of existing vegetation shall be permitted.*
- (12) *No billboard shall be permitted within 100 linear feet of any residential district (R40, R15, R10, R7.5, and RA6).*
- (13) *Off premise signs as provided for under Chapter 7 shall not be required to comply with the provisions set forth in this Section.*
- (14) *Off premise signs must comply with regulations established by the N.C. Board of Transportation. However, the State or city requirement that is more stringent or restrictive shall apply. It is the responsibility of the sign owner to insure compliance with State and city regulations.*
- (15) *An application for a Special Use Permit as required under this Section shall be accompanied by plans showing the following information:*
  - (a) *Location of the proposed billboard, including setback from public right-of-way.*
  - (b) *Location of any existing buildings or structures within 100 feet of the proposed billboard.*
  - (c) *Location of proposed billboard in relation to any residential district (R40, R15, R10, R7.5, and RA6) to enable a determination of compliance with this Section.*
  - (d) *Size of the proposed billboard including the number of sign faces and their dimensions, as well as the proposed height of said billboard.*
  - (e) *Proposed method of landscaping and screening.*
  - (f) *Proposed removal of any existing vegetation.*
  - (g) *Type of construction material and method of construction.*

8. Mr. Evans offered uncontroverted testimony that, with the inclusion of the staff recommended supplemental conditions, the applicant's proposal, specifically including the required site plan, complied with the applicable AZO conditions and specifications.

9. One key LDP policy related to signs is 3.2.3, which provides, "The City will require signs that blend harmoniously with the surrounding streetscape and other architectural elements of a site, such as requiring monument style signs that match building architecture, landscaping around signs, and unified sign plans for large-scale developments."

10. The supplemental conditions proposed by city staff were entered into the record by Mr. Evans. These proposed conditions were stated as follows in italics.

- (A) *In addition to any use permitted by right in the I2 zoning district, the use approved shall be one off-premises billboard, classified as "Signs, Off Premise Billboard & Poster Panel, etc." and consistent with the approved plan and the requirements of AZO Section 5.05(19).*

- (B) *Prior to the issuance of a zoning compliance permit, the final decision document authorizing the SUP must be approved by the City Council.*
- (C) *Prior to the issuance of a building permit for the new billboard, the existing billboard shall be removed in compliance with building permitting requirements.*
- (D) *The zoning compliance permit shall be issued in coordination with the North Carolina Department of Transportation permitting requirements for outdoor advertising.*
- (E) *The site plan raises a question as to whether there is an encroachment into the Zoning Lot of a driveway. This potential encroachment does not impact the analysis of the proposed use under the AZO, and the issuance of this SUP is not to be construed as entering any finding, conclusion, or order as to the legal status of this potential encroachment. Any future questions about the potential encroachment will be subject to independent analysis under all of the applicable laws and ordinances.*
- (F) *Electronic changeable copy shall operate on a five-second minimum delay.*
- (G) *Maximum brightness levels shall not exceed 5,000 nits during daylight hours and shall not exceed 500 nits between dusk and dawn, as measured from the sign face.*

11. La-Deidre Matthews, Esq. of Fox Rothschild offered sworn testimony and submitted supplementary documentary evidence on behalf of the applicant. This supplementary evidence was entered into the record.

12. Ms. Matthews accepted the above-stated supplementary conditions on behalf of her client.

13. Brian R. Crowder, MAI, SRA, who is a North Carolina Certified Real Estate Appraiser, provided sworn testimony and submitted a written report that was entered into the record. Mr. Crowder's testimony was recognized as expert testimony. Mr. Crowder inspected the Zoning Lot and researched the local market in Asheboro/Randolph County, as well as other properties in the Triad area of North Carolina, to determine whether the proposed advertising sign will substantially injure the value of adjoining or abutting property and will be in harmony with the area in which it is to be located. In his report, Mr. Crowder stated as follows:

*The subject property was inspected on October 7, 2025. Based on site plans of the proposed advertising sign furnished to the appraiser by my client, my physical inspection of the site and the surrounding area, an analysis of data gathered and facts and conclusions, and subject to the assumptions and limiting conditions as stated (in the submitted report), it is my opinion that the proposed advertising sign located at 1518 South Fayetteville Street, Asheboro, NC 27205 meets the special use permit standard in that it will not substantially injure the value of adjoining or abutting property and that the proposed advertising sign is in harmony with the area in which it is to be located.*

14. No testimony was offered in opposition to this expert opinion.

15. As previously noted, and further explained by Ms. Matthews, the proposed billboard will not be erected until an existing billboard, which was constructed in the 1960's, is removed. The existing sign was built on repurposed telephone poles and does not meet current North Carolina Department of Transportation safety standards. In contrast, uncontroverted testimony established that the proposed sign, when constructed, will be code compliant.

16. AZO Section 2.03(B)(2)((b) provides, in pertinent part, the City Council must find that the following general standards have been met by an applicant for approval of a SUP to be granted:

- (i) *That the use will not materially endanger the public health or safety if located where proposed and developed according to the plan as submitted and approved.*
- (ii) *That the use meets all required conditions and specifications.*
- (iii) *That the use will not substantially injure the value of adjoining or abutting property, or that the use is a public necessity.*
- (iv) *That the location and character of the use if developed according to the plan as submitted and approved will be in harmony with the area in which it is to be located and in general conformity with the plan of development of Asheboro and its environs.*

Based on the foregoing findings of fact, the City Council hereby enters the following:

### **CONCLUSIONS OF LAW**

1. When an applicant has produced competent, material, and substantial evidence tending to establish the existence of the facts and conditions required by the AZO for the issuance of a SUP, prima facie the applicant is entitled to the permit. A denial of the permit has to be based upon findings contra that are supported by competent, substantial, and material evidence appearing in the record.

2. In this case, the applicant has properly applied for the SUP needed to lawfully develop the land use proposed for the Zoning Lot. All aspects of the application are compliant with the AZO.

3. On the basis of evidence and sworn testimony presented during the hearing, the City Council has concluded that the proposed land use meets the special use regulations applicable to billboards as well as the four general standards for issuing the requested SUP. More specifically, the proposed use will not materially endanger public health or safety; meets all required conditions and specifications of the AZO; will not substantially injure the value of adjoining or abutting property; and will be in harmony with the area in which it is to be located and is in general conformity with Asheboro's plan of development.

4. The applicant is entitled to the requested SUP.

Based on the above-recited findings of fact and conclusions of law, the City Council hereby enters the following:

### **ORDER**

The applicant is hereby issued a SUP authorizing the billboard proposed for the Zoning Lot. This SUP shall be valid so long as, and only so long as, the applicant and the applicant's heirs, successors, and assigns develop and conduct the approved land use in compliance with the provisions of the Asheboro Zoning Ordinance, the approved site plan, and remain in compliance with the conditions listed below.

- (A) In addition to any use permitted by right in the I2 zoning district, the use approved shall be one off-premises billboard, classified as "Signs, Off Premise Billboard & Poster Panel, etc." and consistent with the approved plan and the requirements of AZO Section 5.05(19).
- (B) Prior to the issuance of a zoning compliance permit, the final decision document authorizing the SUP must be approved by the City Council.

- (C) Prior to the issuance of a building permit for the new billboard, the existing billboard shall be removed in compliance with building permitting requirements.
- (D) The zoning compliance permit shall be issued in coordination with the North Carolina Department of Transportation permitting requirements for outdoor advertising.
- (E) The site plan raises a question as to whether there is an encroachment into the Zoning Lot of a driveway. This potential encroachment does not impact the analysis of the proposed use under the AZO, and the issuance of this SUP is not to be construed as entering any finding, conclusion, or order as to the legal status of this potential encroachment. Any future questions about the potential encroachment will be subject to independent analysis under all of the applicable laws and ordinances.
- (F) Electronic changeable copy shall operate on a five-second minimum delay.
- (G) Maximum brightness levels shall not exceed 5,000 nits during daylight hours and shall not exceed 500 nits between dusk and dawn, as measured from the sign face.

**The foregoing final decision document was adopted by the Asheboro City Council in an open session during a regular meeting held on November 6, 2025.**

/s/Walker B. Moffitt  
Walker B. Moffitt, Mayor Pro Tempore

ATTEST:

/s/Holly H. Doerr  
Holly H. Doerr, CMC, NCCMC, City Clerk

**(k) Approval of the Final Decision Document for Case No. SUP-25-04**

The above-referenced consent agenda item was withdrawn.

**7. Land Use Cases**

- (a) Legislative Hearing (Case No. RZ-25-18): Application to rezone property at the eastern corner of West Balfour Avenue and Canoy Drive (Randolph County Parcel Identification Number 7752886353) from R10 Medium – Density Residential to I1 (CZ) Light Industrial Conditional Zoning for warehouse, professional service, and parking lot uses.**

Mayor Smith opened the legislative hearing on the zoning map amendment application filed as Case No. RZ-25-18. Planning Director Justin Luck was the first speaker. In addition to entering into the record the notation that notice of this land use case had been advertised, posted, and mailed as required by North Carolina law, he gave an overview of the zoning map amendment application submitted by Harpley's Holdings, LLC.

The land for which the above-described zoning has been requested is located along West Balfour Avenue. The property is approximately 5.73 acres in size and is more specifically identified by Randolph County Parcel Identification Number 7752886353 (this property shall be hereinafter referred to as the "Zoning Lot.")

In addition to the written staff report, Mr. Luck utilized a slide show presentation in conjunction with his comments. The noted points of information are listed below.

1. The proposed uses are warehouse, professional services, and parking lot.
2. **I1 Industrial Development District Statement of Intent:** The intent of the I1 Industrial Development District is to produce areas for manufacturing,

process, and assembly uses, commercial uses, distribution and servicing enterprises, controlled by performance standards to limit the effect of such uses within the district and on adjacent districts.

- 3. **Relevant Zoning Ordinance Definitions:**  
**Warehouse:** A building or group of buildings for the storage of goods or wares belonging either to the owner of the facility or to one or more lessees of space in the facility or both. This definition shall be deemed to include the indoor storage of vehicles.  
**Professional Services:** Services generally involves practitioners of a calling or vocation in which a knowledge of some department of science or learning is used in its application to the affairs of others. Such activities would include but not limited to accounting, auditing and bookkeeping services, architectural services, engineering and surveying services, interior design services and legal services. Physicians and dentists are classified as Health Practitioners. (See Health Services and Health Practitioners).  
**Parking, Off-Street:** Space located outside of any street right-of-way or easement and designed to accommodate the parking of domestic vehicles.
- 4. Meat Processing and Slaughterhouse uses are not requested and would not be authorized by the requested I1 (CZ) district.
- 5. Applicant is in contact with NCDOT regarding the proposed driveway and crosswalk.
- 6. I1 zoning district allows metal facades along minor thoroughfare and lower classification streets.

**Modifications to Ordinance Regulations**

- 1. Enlarged buffers along abutting residential properties consisting of undisturbed wooded areas.
- 2. Enlarged front yard landscaping along Canoy Drive, consisting of an undisturbed wooded area.
- 3. Stormwater controls

Mr. Luck noted that, when evaluating a rezoning application, careful consideration must be given to each goal and policy as outlined in the Land Development Plan.

|                                           |                   |
|-------------------------------------------|-------------------|
| <b>Proposed Land Use Map Designation:</b> | Urban Residential |
| <b>Growth Strategy Map:</b>               | Primary Growth    |
| <b>Small Area Map:</b>                    | Northeast         |

**LDP Goals/Policies Supporting the Request:**

|                                 |                                                                                                       |
|---------------------------------|-------------------------------------------------------------------------------------------------------|
| <b><u>Checklist Item 3:</u></b> | The property on which the rezoning district is proposed fits the description of the Zoning Ordinance. |
| <b><u>Checklist Item 5:</u></b> | The proposed rezoning is compliant with the objectives of the Growth Strategy Map.                    |
| <b><u>Checklist Item 6:</u></b> | Existing infrastructure is adequate to support the desired zone.                                      |
| <b><u>Goal 1.2:</u></b>         | Diversified employment opportunities enabling a long-term, stable high-pay, skilled workforce.        |

**Checklist Items 12 & 14:** 12.) Property is located outside of watershed;  
14.) Rezoning is not located on steep slopes of greater than 20%.

**Goal 4.2:** Environmental impact mitigation and education.

**LDP Goals/Policies Not Supporting the Request:**

**Checklist Item 1:** Rezoning is compliant with the proposed land use map.

The City of Asheboro Planning Board considered the zoning map amendment application and recommended, with the attachment of the supplementary proposed conditions by city staff, approving the placement of the Zoning Lot into the requested I1 (CZ) zoning district. In making this recommendation, the planning board concurred with the planning staff's analysis of the consistency of the proposed zoning with the adopted comprehensive plans as well as the reasonableness of the proposal. The planning staff's analysis is summarized in the following indented paragraphs.

The zoning map amendment is consistent with multiple goals of the Asheboro Land Development Plan related to economic development and environmental stewardship, and is also consistent with the Growth Strategy Map.

The zoning map amendment is reasonable given the size and physical conditions of the property and the proposed environmental impact mitigation, the protection to neighboring residential properties through enlarged buffers consisting of undisturbed vegetation, and the neighboring industrial uses along W. Balfour Avenue.

In the event of council approval of the application, the planning staff offered suggested conditions to include as part of a conditional zoning ordinance amendment. These conditions are as follows:

- (A) *The approved uses shall be warehouse, professional services, and parking lot.*
- (B) *All parties involved in this request, including the owner, successors, heirs, and assigns, agree to the conditions and approved site plan. Prior to the issuance of a Zoning Compliance Permit, the owner shall provide city staff with written acceptance of any zoning district conditions discussed and accepted during the public hearing.*
- (C) *Driveway connections to Canoy Drive shall not be permitted.*
- (D) *Existing vegetation may count towards front yard landscaping requirements.*
- (E) *A 20' public use easement for the proposed North Asheboro Greenway shall be granted at no cost to the city within the 100-year floodplain if sought by the city and consistent with engineering plans to be prepared for the greenway. The cost to prepare and record the easement shall be the responsibility of the city.*
- (F) *The owner(s) of the Zoning Lot shall properly execute and deliver to the Zoning Administrator for recordation in the office of the Randolph County Register of Deeds a Memorandum of Land Use Restrictions prepared by the city attorney for the purpose of placing notice of the conditions attached to this conditional zoning in the chain of title for the Zoning Lot.*

Mayor Smith opened the floor for comments from the public. Bob Crumley offered comments in support of the requested rezoning. When no one else asked to speak, Mayor Smith transitioned to the deliberative phase of the process.

After engaging in deliberations about the zoning map amendment application, Council Member Bell moved, and Council Member Swiers seconded the motion to adopt the plan consistency/reasonableness statement below and to approve, with the above-listed conditions, the requested zoning map amendment with the following multi-part motion.

1. The rezoning is consistent with multiple goals of the Asheboro Land Development Plan related to economic development and environmental stewardship, and is also consistent with the Growth Strategy Map.

The rezoning is reasonable given the size and physical conditions of the property and the proposed environmental impact mitigation, the protection to neighboring residential properties through enlarged buffers consisting of undisturbed vegetation, and the neighboring industrial uses along W. Balfour Avenue.

2. Consequently, and subject to the above-listed conditions, the zoning map amendment application seeking to place the Zoning Lot into the I1 (CZ) zoning district is hereby approved.

Council Members Bell, Burks, Heath, McCaskill, Moffitt, Swiers, and Trogdon voted aye. There were no dissenting votes.

**[Consistent with previously made plans, Mayor Smith left the meeting at 7:30 p.m. Mayor Pro Tempore Moffitt presided the remainder of the meeting.]**

- (b) Legislative Hearing (Case No. RZ-25-19): Application to rezone properties at 113, 115, and 159 North Street and 151 North Fayetteville Street (inclusive of Randolph County Parcel Identification Numbers 7751738393, 7751831208, and 7751831290) from OA6-Office Apartment and B2 General Commercial to OA6 (CZ) Office-Apartment Conditional Zoning for a multi-family residential development.**

Mayor Pro Tempore Moffitt opened the legislative hearing on the zoning map amendment application filed as Case No. RZ-25-19. Planning Director Justin Luck was the first speaker. In addition to entering into the record the notation that notice of this land use case had been advertised, posted, and mailed as required by North Carolina law, he gave an overview of the zoning map amendment application submitted by Asheboro Hosiery, LLC.

The land for which the above-described zoning has been requested is located at 113, 115, and 159 North Street and 151 N. Fayetteville Street. The property is approximately 2.86 acres in size and is more specifically identified by Randolph County Parcel Identification Numbers 7751738393, 7751831208, and 7751831290 (this property will be hereinafter referred to as the “Zoning Lot.”)

In addition to the written staff report, Mr. Luck utilized a slide show presentation in conjunction with his comments. Some of the noted points of information are listed below.

1. The proposed use is Dwelling, Multiple Family, not to exceed 151 units.
2. **OA6 District Statement of Intent:** The OA6 District is intended to produce moderate intensity office and residential development to serve adjacent residential areas and to provide a transition from residential to commercial uses. Land designated OA6 shall normally be located with access to a minor thoroughfare or higher classification street with access to local residential streets discouraged.

3. **Relevant Zoning Ordinance Definitions:**  
**Dwelling/Residence, Multiple Family:** A structure containing three or more dwelling units.
4. The former Acme-McCrary Mill structure, which completely ceased operations in July 2022, is a Randolph County Historic Landmark, listed on the National Register of Historic Places, and is a contributing structure in the Asheboro Downtown National Register Historic District. Exterior changes to the building will require review and approval through a certificate of appropriateness from the Randolph County Historic Landmark Preservation Commission. The 151 N. Fayetteville Street building is not within the Asheboro Downtown National Register Historic District.
5. Units proposed include 77 one-bedroom, 70 two-bedroom and 4 three-bedroom (151 total).
6. Interior and exterior recreation space is proposed, including a rooftop pool, fitness and yoga facilities, and a clubhouse.
7. For multi-family adaptive reuse projects such as this proposal, the zoning ordinance requires 1 parking space per unit. The ordinance allows abutting on-street parking to count towards the minimum parking requirement. Recreational vehicle parking is prohibited in an adaptive reuse unless it is located within an entirely enclosed structure that meets code requirements.
8. The number of parking spaces proposed (155) meets the minimum number required by the zoning ordinance; however, 25 spaces are “compact” spaces that do not meet minimum size requirements. 39 onsite parking spaces require railroad right-of-way access.
9. Completed earlier this year by Walker Consultants, the Central Business District Parking Study and Strategy analyzed the potential impact of a 150-unit residential/7,000 square feet non-residential redevelopment of the mill building, the Trade Street renovation project, the redevelopment of the former PNC Bank building into a boutique hotel, and the Jarrell Center City Garden on public parking inventory. When coupled with 2030 growth projections, the study found that public parking inventory will remain available, and additional inventory is not warranted.
10. In forecasting the public parking impact, the study projected 132+/- parking spaces available for the mill redevelopment. These 132 spaces were comprised of 69 spaces in the railroad right-of-way, 28 spaces along North Street, and 35 spaces in the private surface lot. The proposed site plan includes 155 spaces available. The 155 spaces proposed are comprised of 127 private surface lot spaces and 28 spaces along North Street.

**Modifications to Ordinance Regulations:**

1. Parking lot (parking spaces are closer to streets than typically authorized)
2. Parking space size and access

Mr. Luck noted that when evaluating a rezoning application, careful consideration must be given to each goal and policy as outlined in the Land Development Plan.

**Proposed Land Use Map Designation:**

Town Activity Center

**Growth Strategy Map:**

Primary Growth

Small Area Map:

Central

**LDP Goals/Policies Supporting the Request:**

- Checklist Item 1:** Rezoning is compliant with the Proposed Land Use Map.
- Checklist Item 3:** The property on which the rezoning district is proposed fits the description of the Zoning Ordinance.
- Checklist Item 4:** The proposed rezoning is compatible with surrounding land uses.
- Checklist Item 5:** The proposed rezoning is compliant with the objectives of the Growth Strategy Map.
- Checklist Item 8:** The request is an adaptive reuse of a vacant or unused lot, or is an infill lot.
- Checklist Items 12-14:** 12.) Property is located outside of watershed; the Property is located outside of Special Hazard Flood Area;  
14.) Rezoning is not located on steep slopes of greater than 20%.

**LDP Goals/Policies Not Supporting the Request:**

Rezoning will promote the type of development described in Design Principles (Single-use as opposed to multi-use; ground-level non-residential uses with upper floor residential).

The City of Asheboro Planning Board considered the zoning map amendment application and recommended, with the attachment of the supplementary proposed conditions by city staff, approving the placement of the Zoning Lot into the requested OA6 (CZ) zoning district. In making this recommendation, the planning board concurred with the planning staff’s analysis of the consistency of the proposed zoning with the adopted comprehensive plans as well as the reasonableness of the proposal. The planning staff’s analysis is summarized in the following indented paragraphs.

The zoning map amendment is consistent with Asheboro Land Development Plan, complying with the Proposed Land Use Map, Growth Strategy Map, and multiple goals, including the adaptive reuse of historic structures. The zoning map amendment is reasonable give the size and physical conditions of the property, the provision of a variety of housing opportunities close to employment and services, the reuse of the property and historic structure afforded to the property owner, and the benefits to the downtown area provided through additional residential development.

The previous rezoning established the appropriateness of residential uses and some limited non-residential use, recognizing the potential for adaptive reuse of the property. This zoning district seeks to present a reasonable way to reuse a vacant and historic structure, acknowledging and addressing limitations related to parking.

In the event of council approval of the application, the planning staff offered suggested conditions to include as part of a conditional zoning ordinance amendment. These conditions are as follows:

- (A) *The approved use shall be Dwelling, Multiple-Family, not to exceed 151 units.*
- (B) *All parties involved in this request, including the owner, successors, heirs, and assigns, agree to the conditions and approved site plan. Prior to the issuance of a Zoning Compliance Permit, the owner shall provide city staff with written acceptance of the zoning district conditions discussed and accepted during the public hearing.*
- (C) *Up to 7,500 square feet of gross floor area may be utilized by land uses permitted by right in the OA6 or B3 zoning districts and not constitute a modification of the conditional zoning district.*
- (D) *Demolition to any part of the former Acme-McCrary Mill structure authorized by a Randolph County Historic Landmark Commission Certificate of Appropriateness shall not constitute a modification of the conditional zoning district.*
- (E) *A more than 10% increase in proposed parking spaces shall not constitute a modification of the conditional zoning district.*
- (F) *Any utility infrastructure indicated by the city as required to be publicly maintained shall be located within a City of Asheboro utility easement. Surveying of any required easements shall be the responsibility of the property owner.*
- (G) *If solid waste disposal facilities, as shown on the site plan, are deemed to be inadequate, the property owner shall be responsible for ensuring that additional facilities or measures are installed. Any such facilities shall be consistent with city policies and codes.*
- (H) *Prior to the issuance of a zoning compliance permit, the applicant shall submit a site plan reflecting any revisions necessary to comply with city codes and conditions of approval.*
- (I) *The owner(s) of the Zoning Lot shall properly execute and deliver to the zoning administrator for recordation in the office of the Randolph County Register of Deeds a Memorandum of Land Use Restrictions prepared by the city attorney for the purpose of placing notice of the conditions attached to this conditional zoning in the chain of title of the Zoning Lot.*

Mayor Pro Tempore Moffitt opened the floor for comments from the public. Bob Wilhoit, Esq. presented comments in support of the zoning map amendment application and consented to the above-printed supplementary conditions. When no one else asked to speak, Mayor Pro Tempore Moffitt transitioned to the deliberative phase of the process.

After engaging in deliberations about the zoning map amendment application, Council Member Bell moved, and Council Member Burks seconded the motion to adopt the plan consistency/reasonableness statement below and to approve, with the above-listed conditions, the requested zoning map amendment with the following multi-part motion.

1. The rezoning is consistent with Asheboro Land Development Plan, complying with the Proposed Land Use Map, Growth Strategy Map, and multiple goals, including the adaptive reuse of historic structures. The rezoning is reasonable given the size and physical conditions of the property, the provision of a variety of housing opportunities close to employment and services, the reuse of the property and historic structure afforded to the property owner, and the benefits to the downtown area provided through additional residential development.

The previous rezoning established the appropriateness of residential uses and some limited non-residential use, recognizing the potential for adaptive reuse of the property. This zoning district seeks to present a reasonable way to reuse a vacant and historic structure, acknowledging and addressing limitations related to parking.

2. Consequently, and subject to the above-listed conditions, the zoning map amendment application seeking to place the Zoning Lot into the OA6 (CZ) zoning district is hereby approved.

Council Members Bell, Burks, Heath, McCaskill, Moffitt, Swiers, and Trogon voted aye. There were no dissenting votes.

## **8. Permanent Street Closure Request – Unopened Section of Mark Avenue**

### **(a) An overview of the requested closure of an unopened section of platted street right-of-way**

City Engineer Michael Leonard, PE, reported that a section of unopened street right-of-way for “Mark Avenue” is shown on a plat of survey recorded in the Office of the Register of Deeds for Randolph County, North Carolina in Plat Book 188, Page 86. The unopened section of street right-of-way adjoins the intersection of the city-maintained sections of Mark Avenue and Pepperidge Road that are under the general authority and control of the city. The owners of parcels of land adjacent to the unopened section of Mark Avenue have requested the permanent closure of this platted section of unopened street right-of-way.

In order for the city to lawfully permanently close a section of platted, unopened street right-of-way, the North Carolina General Statutes requires the city council to first adopt a resolution declaring the governing board’s intent to permanently close the platted section of street right-of-way and to call a public hearing on the question.

### **(b) Opportunity for the petitioners to address the city council.**

Mr. Donald Lanier presented comments in support of the proposed street closure.

### **(c) Council action on a resolution of intent to permanently close the unopened section of right-of-way for Mark Avenue.**

Mr. Leonard presented and recommended adoption, by reference, of a resolution of intent to permanently close a section of unopened right-of-way for Mark Avenue. Council Member Heath moved, and Council Member Burks seconded the motion to adopt the following resolution by reference. Council Members Bell, Burks, Heath, McCaskill, Moffitt, Swiers, and Trogon voted aye. There were no dissenting votes.

**RESOLUTION NUMBER 44 RES 11-25**

**CITY COUNCIL OF THE CITY OF ASHEBORO, NORTH CAROLINA**

### **RESOLUTION OF INTENT TO PERMANENTLY CLOSE A SECTION OF UNOPENED RIGHT-OF-WAY FOR MARK AVENUE**

**WHEREAS**, Section 160A-299 of the North Carolina General Statutes prescribes the procedure to be followed by a city in order to permanently close a street or alley shown on a plat but not accepted or maintained by the city; and

**WHEREAS**, a section of unopened street right-of-way for “Mark Avenue” is shown on a plat of survey recorded in the Office of the Register of Deeds for Randolph County, North Carolina (the “Randolph County Registry”) in Plat Book 188, Page 86; and

**WHEREAS**, the above-referenced unopened section of street right-of-way is described in Section 1 of this Resolution, will be hereinafter referred to as the “Unopened Section of Mark Avenue,” and is located within the corporate limits of the City of Asheboro; and

**WHEREAS**, the Unopened Section of Mark Avenue adjoins the intersection of the city-maintained sections of Mark Avenue and Pepperidge Road that are under the general authority and control of the city; and

**WHEREAS**, the owners of parcels of land adjacent to the Unopened Section of Mark Avenue have requested the permanent closure of this platted section of unopened street right-of-way; and

**WHEREAS**, the Asheboro City Council has decided to initiate the permanent street closure process requested by the adjacent property owners; and

**WHEREAS**, in order for the city to lawfully permanently close a section of platted, unopened street right-of-way, Section 160A-299 of the North Carolina General Statutes requires the city council to first adopt a resolution declaring the governing board’s intent to permanently close the platted section of street right-of-way and to call a public hearing on the question.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Asheboro as follows:

**Section 1.** It is the intent of the City Council of the City of Asheboro to permanently close a section of platted, unopened street right-of-way that is 11,302 square feet, more or less, in size and is located on the eastern margin of the 50-foot public right-of-way for Pepperidge Road at the intersection with the 50-foot public right-of-way for Mark Avenue. The section of platted, unopened street right-of-way proposed for permanent closure is located within the corporate limits of the City of Asheboro, is not part of a public right-of-way controlled by the North Carolina Department of Transportation, and is more particularly defined and described as follows:

*Asheboro Township, Randolph County, North Carolina:*

*BEGINNING in the eastern margin of the public right-of-way for Pepperidge Road (a city-maintained street) at a 1/4-inch existing iron rod down four inches in concrete at the southwest corner of the Norman Ronald Allen and Cynthia Davis Allen property described in Deed Book 2974, Page 1604, Randolph County Registry, this Beginning point is located by means of the North Carolina Coordinate System at the coordinates of North 704,395.65 Ground US Survey Feet and East 1,762,942.87 Ground US Survey Feet (NAD 83 (2011)); thence from the Beginning point running along the described Allen property by following the northern margin of the Unopened Section of Mark Avenue South 85 degrees 21 minutes 10 seconds East 199.71 feet to a computed point/point not set in the western boundary line of the Aaron Joseph Hazen property described in Deed Book 2952, Page 602, Randolph County Registry; thence continuing to follow the northern margin of the Unopened Section of Mark Avenue the next two bearings and distances along the boundary line for the described Hazen property: South 01 degree 40 minutes 56 seconds West 15.60 feet to a 5/8-inch existing iron rod that is up four inches; thence North 86 degrees 52 minutes 13 seconds East 37.88 feet to a 5/8-inch existing iron rod up four inches; thence departing from the northern margin of the Unopened Section of Mark Avenue and running South 01 degree 24 minutes 26 seconds West 38.77 feet along the eastern margin of the Unopened Section of Mark Avenue to a 1-inch existing iron pipe that is up eight inches in the western boundary line for a separate parcel of Aaron Joseph Hazen property that is described in Deed Book 2965, Page 296, Randolph County Registry (this point is located by means of the North Carolina Coordinate System at the coordinates of North 704,327.19 Ground US Survey Feet and East 1,763,178.32 Ground US Survey Feet (NAD 83 (2011)); thence departing from the eastern margin of the Unopened Section of Mark Avenue and running North 85 degrees 35 minutes 51 seconds West 237.38 feet along the southern margin of the Unopened Section of Mark Avenue, which follows the northern boundary line of the James E. Riggs and Misa Bell Riggs property described in Deed Book 1661, Page 1215, Randolph County Registry, to a 1/2-inch existing iron rod down three*

*inches in the eastern margin of the public right-of-way for Pepperidge Road; thence North 01 degree 23 minutes 47 seconds East 50.25 feet to the point and place of the BEGINNING, and being all of that certain 11,302 square feet of land, more or less, encompassed by the preceding metes and bounds description.*

*The preceding description is in accordance with a plat of survey titled "Street Closure Survey For: Mark Avenue" that was drawn under the supervision of Michael B. Martin, a Professional Land Surveyor with license number L-5681. The referenced plat of survey is identified by Job # 14170.*

**Section 2.** A public hearing on the proposal to permanently close the Unopened Section of Mark Avenue is hereby called and is to be held during a regular meeting of the Asheboro City Council that will begin at 6:00 p.m. on January 8, 2026, in the council chamber on the second floor of Asheboro City Hall, 146 North Church Street, Asheboro, North Carolina 27203. At this public hearing, any person may be heard on the question of whether or not the intended closing of the Unopened Section of Mark Avenue would be detrimental to the public interest or the property rights of any individual.

**Section 3.** The city clerk is hereby directed to cause the publication of notice of this Resolution of Intent once a week for four (4) successive weeks prior to the above-referenced public hearing in *The Courier-Tribune*, a newspaper of general circulation in the City of Asheboro.

**Section 4.** The city clerk is further directed to transmit a copy of the notice of this Resolution of Intent by registered or certified mail to each owner of property adjoining the Unopened Section of Mark Avenue identified in Section 1 of this Resolution. The identity of any impacted property owner is to be determined on the basis of records maintained by the Randolph County Tax Department.

**Section 5.** The city clerk is further directed to cause the prominent posting of this Resolution of Intent in a minimum of two (2) locations along the Unopened Section of Mark Avenue identified in Section 1 of this Resolution.

**This Resolution of Intent was adopted by the Asheboro City Council in open session during a regular meeting held on November 6, 2025.**

/s/Walker B. Moffitt  
Walker B. Moffitt, Mayor Pro Tempore

ATTEST:

/s/Holly H. Doerr  
Holly H. Doerr, CMC, NCCMC, City Clerk

**9. U-5711 (Pineview Street) Project**

**(a) Request for City Council Action Authorizing the City Manager to Execute an Agreement Between the City of Asheboro and the North Carolina Department of Transportation**

Mr. Leonard presented a Utility PE and Construction Agreement between the City of Asheboro and the North Carolina Department of Transportation. This project consists of water and sewer line relocation and water line betterments associated with widening SR 1712 (Pineview Street) from west of Sylvan Street to U.S. 220 Business. The estimated cost for this project is \$996,411.11.

Mr. Leonard requested that the city council authorize the city manager to execute the agreement. Council Member Bell moved, and Council Member Burks seconded the motion to authorize the city manager to execute the agreement with the North Carolina Department of Transportation. Council Members Bell, Burks, Heath, McCaskill, Moffitt, Swiers, and Trogon voted aye. There were no dissenting votes.

A copy of the above-referenced agreement is on file in the city clerk’s office and the engineering department.

**(c) An Ordinance to Amend the Water and Sewer Fund**

Finance Director Deborah Reaves presented and recommended adoption, by reference, of an ordinance to amend the water and sewer fund. Council Member Heath moved, and Council Member Burks seconded the motion to adopt the following ordinance by reference. Council Members Bell, Burks, Heath, McCaskill, Moffitt, Swiers, and Trogdon voted aye. There were no dissenting votes.

**45 ORD 11-25**

**ORDINANCE TO AMEND  
THE WATER AND SEWER FUND  
FY 2025-2026**

WHEREAS, the City of Asheboro wishes to enter into an agreement with the NC Department of Transportation for the U-5711 (Pineview Street) Project consisting of water and sewer line relocation and waterline betterments / upsizing associated with the widening of SR 1712 (Pineview Street) from west of Sylvan Street to US 220 Business at a total estimated cost totaling \$996,411.11 to be paid in installments over three fiscal years.

WHEREAS, the first installment due by the City of Asheboro in fiscal year 2025-2026 is estimated at \$24,864.54.

WHEREAS The City Council of the City of Asheboro desires to amend the budget as required by law to adjust for changes in expenditures in comparison to the current fiscal year adopted budget.

WHEREAS the City Council of the City of Asheboro wants to follow all generally accepted accounting principles.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ASHEBORO, NORTH CAROLINA:

That the following revenue line item be increased:

| <u>Account #</u> | <u>Description</u>      | <u>Increase</u> |
|------------------|-------------------------|-----------------|
| 30-000-399.0000  | Fund Balance Allocation | 24,866          |

That the following expense line item increased:

| <u>Account #</u> | <u>Description</u>  | <u>Increase</u> |
|------------------|---------------------|-----------------|
| 30-840-545.0000  | Contracted Services | 12,433          |
| 30-850-545.0000  | Contracted Services | 12,433          |
|                  |                     | <u>\$24,866</u> |

Adopted the 6<sup>th</sup> day of November 2025.

/s/Walker B. Moffitt  
Walker B. Moffitt, Mayor Pro Tempore

ATTEST:

/s/Holly H. Doerr  
Holly H. Doerr, CMC, NCCMC, City Clerk

**10. A Planned Review of Municipal Golf Course Operations**

Recreation Services Director Jonathan Sermon reported to the council that he has received complaints that large groups are monopolizing tee times at the municipal golf course. In an effort to remedy the problem, the installation of an online calendar for tee times may be implemented.

As a result of Mr. Sermon's report and with the general consent of the council, Mr. Sermon and the Recreation Services Department conduct a general policy review and provide proposed guidelines to be reviewed by the council at a later dates.

**11. City Attorney Recruitment and Selection Process Discussion**

City Manager Donald Duncan requested that the council consider appointing a committee to assist with the council's recruitment and selection of a new city attorney. The proposed committee could include two members of the current council, two members of the future council (with one newly elected member), the Chief of Police, the Human Resources Director, and the newly elected mayor.

After some discussion, the general consensus of the council members was to consider the appointment of such a committee during the organizational phase of the city council meeting in December.

No formal action was taken by the council during this portion of the meeting.

**12. Discussion About Potential Changes in the City Council's Schedule for Regular Meetings in 2026**

Mayor Pro Tempore Walker Moffitt discussed the potential for changes in the council's schedule of regular meetings for 2026. The general consensus was to make no changes to the normal schedule. An ordinance with the regular council meeting schedule for 2026 will be drafted for council action at the regular December meeting.

No formal action was taken by the council during this portion of the meeting.

**13. Upcoming Events and Items Not on the Agenda**

Mayor Pro Tem Moffitt led a brief discussion of upcoming events within the city government and the community in general. No formal action was taken by the council members during this portion of the meeting.

**There being no further business, the meeting was adjourned at 8:54 p.m.**